

**MUKILTEO WATER AND WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**

Minutes of October 15, 2014

The Regular Meeting of the Board of Commissioners of October 15, 2014, was called to order at the District office by President Johnson at 7:02 p.m.

**ROLL CALL/
IN ATTENDANCE** Commissioners:
Mike Johnson, Thomas McGrath, Thomas Rainville

Engineering:
Eric Delfel (Gray & Osborne)

Staff:
Gil Bridges, Wastewater Treatment Facility Manager; Rick Matthews, Operations/Engineering Manager; Sue Parks, Finance Manager; Jim Voetberg, General Manager; Lisa Wolfson, Management/Project Assistant

**APPROVAL OF
AGENDA** Motion by Commissioner Rainville, second by Commissioner McGrath, to approve the agenda as presented. The motion passed unanimously.

**VISITORS AND
COMMENTS
FROM THE
AUDIENCE** None.

MINUTES Motion by Commissioner McGrath, second by Commissioner Rainville, to approve the minutes of the regular meeting of the Board of Commissioners of October 1, 2014. The motion passed unanimously.

**CONSENT
AGENDA** Motion by Commissioner Rainville, second by Commissioner McGrath, to approve the Consent Agenda as presented. The motion passed unanimously.

Vouchers Approved Vouchers in the amount of \$382,808.66.

<u>Fund</u>	<u>SubFund No.</u>	<u>Voucher No.</u>	<u>Amount</u>
Water Maintenance	740	3271-3327	\$226,627.87
		EFT	\$31,014.25
Wastewater Maintenance	840	3271-3327	\$85,503.71
		EFT	\$16,929.02
East Wastewater Maintenance	941	3271-3327	\$10,505.49
		EFT	\$311.43
East Wastewater Capital Improvement	952	3269	\$3,813.40
Wastewater Capital Improvement	846	3270	\$8,103.49

BUSINESS ITEMS

Big Gulch WWTF Aeration Control Programming Changes Wastewater Treatment Facility Manager Bridges gave a report on the item.

Resolution No. 331-14 Motion by Commissioner McGrath, second by Commissioner Rainville, to adopt Resolution No. 331-14, waiving the public bidding requirements and authorizing the sole source purchase of goods and services for programming changes and testing to the District's Wastewater Treatment Facility Supervisory Control and Data Acquisition (SCADA) and control logic systems and authorizing District staff to purchase the programming and testing services from Technical Systems, Inc. (TSI) in the amount of \$11,979.30 including tax, being charged to Capital Project #60-14 (Telemetry Updates). The motion passed unanimously.

Discussion ensued regarding formalizing TSI as the service provider for SCADA and control logic systems work at the WWTF.

Discussion on Multi-Year Capital Improvement Financing Plan General Manager Voetberg gave a report on the item. A revised Eastside Wastewater Capital Projects Planning spreadsheet (page 3 of the draft multi-year capital improvement financing plan) was distributed.

Discussion ensued regarding budgeting and timing of projects identified in the capital plan; considering inflation costs for future projects; and plans to design for projects one year and construct projects the following year.

Other Business None.

ADDITIONAL REPORTS

Management

General Manager's Report

General Manager Voetberg reported on the PERS contribution for 2015; monthly water consumption; and the Sno-King Water District Coalition draft legislative agenda.

Commissioner Rainville spoke about the recent Sno-King meeting he and General Manager Voetberg attended. Of note was discussion regarding a Pierce County water coalition holding educational meetings with legislators to advocate for the Public Works Assistance Account.

Capital Projects Status Report

The Board received the Capital Projects Status Report.

Capital Projects Activity Report

The Board received the Capital Budget Activity Report.

Water and Sewer Service Connection Reports

The Board received the Water and Sewer Service Connection Reports.

Discharge Monitoring Report

The Board received the Discharge Monitoring Report.

Department Head Updates

Wastewater Treatment Facility Manager Bridges reported on the paving project at the treatment plant. He also spoke about the high quality of wastewater that staff has been able to achieve.

Finance Manager Parks reported staff continues to work in the 2015 budget. It was noted a draft budget would be presented at the November 19 Board meeting for discussion and approval at the December 3 meeting.

Legal

None.

Engineering

District Engineer Delfel reported staff is still awaiting a final report from Terracon confirming the removal of all contaminated soil at the treatment facility.

Commissioners

CONCLUDE

There being no further business, the Vice President of the Board concluded the meeting at 7:55 p.m.



President/Commissioner Johnson



Secretary/Commissioner Rainville



Vice President/Commissioner McGrath